

HARVEY SENIOR HIGH SCHOOL

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2026 General and Financial Information for Parents



Harvey Senior High School

Shows respect for ...



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FOR SELF







FOR LEARNING



FOR THE ENVIRONMENT



Attendance



19 days lost!

Every day that a student does not attend school can have a negative impact on their learning. The Department of Education monitors student attendance and works with other agencies and service providers to maximise student engagement with learning. It does this in a way that builds shared responsibility for student attendance between schools, students, parents and the broader community.

Parents/Carers should advise Harvey SHS of student **absences** via the Compass app or call 9782 3800.

If you are **considering a family holiday during school term**, you should seek approval by making an appointment to see one of our Admin staff prior to leaving.

If a student presents as unwell during school time, parents will be contacted to arrange for collection.

Back-to-School Uniform and Fee-Paying Days

Our back-to-school uniform and fee-paying days will be held, in our Administration Office on:

9.30am to 2.00pm, Wednesday 28th and Thursday 29th January 2026

Payment by cash, Eftpos or direct deposit will be accepted.

 Bank:
 Westpac

 BSB:
 036 152

 Account:
 208390

Reference: Student Surname & 8 digit Student Number



Buses

30 Minutes late each day

Bus travel is not permitted without prior approval by School Bus Services. Applications are made via https://www.schoolbuses.wa.gov.au/.

This can take up to 10 days. Applications for 2026 should be submitted as soon as possible, prior to the commencement of Term 1 2026.



Bring Your Own Device (BYOD)

At Harvey Senior High School there is a Bring Your Own Device (BYOD) initiative for interested students. Students are permitted to bring laptops to school for educational use only.

If you and your child would like to access this program, please see our Front Office staff for an application and information package.

Canteen

Our canteen operates Monday to Thursday.

Students are asked to place orders before school.

Please advise of any food allergies or intolerances.

This service is **cash only**, however students have the option to pay by Eftpos by visiting the front office.

Harvey SHS is a member of the School Canteen Association and adheres to the Healthy Food and Drink in Public Schools policy and procedures.



Compass

What is Compass?

Compass is our school management software that allows parents and carers to access up-to-date and meaningful information about our school and your child's progress. Compass includes many different features, including the ability to:

- Monitor your child's attendance, and enter an explanation for absence or lateness
- Communicate with your child's teachers, and update your family contact details
- View your child's timetable and the school calendar
- Monitor your child's homework and assessment tasks
- School Photo information and ordering
- Book parent-teacher conferences testing phase
- Pay and provide consent for events



How do I access Compass?

Compass is accessible on any modern web browser (Internet Explorer, Firefox, Chrome, Safari) or by using the Compass iOS or Android apps. Please contact our Front Office staff if you are unable to access Compass.

Contact Details

Please ensure our Front Office has your correct email address, home and work contact details. These details can also be updated via Compass.

If you are planning to be away, and your child/children will be in care of another adult, please advise us of this arrangement and provide the contact details of the temporary carer.

Daily Period Structure, Break Times and Term Dates

Period 1	8.50am - 9.54am
Recess	9.54am - 10.19am
Period 2	10.19am - 11.23am
Period 3	11.23am - 12.27pm
Lunch	12.27pm - 12.52pm
Period 4	12.52pm - 1.56pm
Period 5	1.56pm - 3.00pm

Term 1 Monday 2 February to Thursday 2 April
 Term 2 Tuesday 21 April to Friday 3 July
 Term 3 Tuesday 21 July to Friday 25 September

Term 4 Tuesday 13 October to Thursday 17 December



Mobile Phones and Digital Device Policy

The Department of Education's **Student Mobile Phones in Public Schools policy**, "Off and Away", bans students from using mobile phones from the time they **enter school grounds** to the conclusion of the school day. This includes smart watches and listening accessories, such as headphones and earbuds. Students who have a mobile phone in their possession during school hours must have their mobile phone turned off and out of sight during the school day. All communication between parents and students during school hours should be through our school administration.

Harvey Senior High School Digital Device Policy

Rationale:

- Phones, Tablets, Notebooks, and other devices that have the capacity to interact digitally to transfer data, images
 and sound are an integral part of modern society. However, they can be: improperly used, lost, stolen or damaged
 and must therefore be effectively managed.
- In this policy a classroom is defined as 'any place where directed learning or educational activity is occurring'. This includes general classrooms, specialist classrooms, the school library, sport and PE classes, sporting venues away from school, industry visits, swimming/sports carnivals, camp activities and excursions.

Aims:

- To utilise the benefits of the technology.
- To ensure responsible use of the technology.
- To protect staff and students' privacy and confidentiality.
- To protect the image of the school.



- The procedures in this policy applying to the use of mobile phones apply equally to the use of tablets, laptops, portable computer games, iPods and similar devices.
- All students bringing a phone to school have a responsibility to follow this policy. All staff have a responsibility to follow this policy consistently in all areas.
- Students and parents should be aware that mobile phones/devices are brought to school at their own risk. The
 owner of the phone/device has full responsibility for the safety and security of their personal possessions while
 on school premises, at school related events, or travelling to or from school. The school will not accept any
 responsibility for loss or damage to a student phone.
- The owner of the phone/device is responsible if someone accesses the content in their phone without permission.

Action for inappropriate use:

If students are in possession of a mobile phone, the Principal or delegate has the right to take action. Depending on the circumstances action may include:

- Confiscating mobile phones/devices from individual students.
- Phones confiscated for repeat offences may be held by the school until a parent is able to collect it.
- Requiring students to hand in their mobile phones to designated school staff at the beginning of the school day for collection when students go home.
- Applying student disciplinary provisions.
- Reporting the matter to the police.
- Phones will be immediately confiscated if they are used illegally, or if the breach is of a serious nature.

Repeated refusals will be considered as consistent disobedience and a suspension may result under the Student Behaviour Management and Discipline policy issued by the Department of Education and school processes.





Stationery Requirements

Student stationery requirements may be purchased from a local Newsagent or supplier of your choice. Parents are not required to purchase textbooks for students in Years 7 to 10. Voluntary Contributions and Charges enable the school to purchase class sets of texts, which students may borrow. However, if students lose or damage text or library books, they will be expected to pay for the purchase of the replacement.

All students will require the following:

A4 File with Dividers with A4 Lined Paper or Subject Book		Pens – red and blue
A4 Display Folders x 4		Pencils – lead HB or 2B
2 x 96 page A4 Exercise Books – Science and Mathematics only		Highlighters
USB (min 32GB) or External Hard Drive		Colour Textas
A4 Document Wallet - Science only		Pencils – colour
A4 Visual Art Diary		Pencil Sharpener
Over-ear Wired Headphones		Large Pencil Case
Over-ear Headphones with microphone – <i>Media only</i>		Glue Stick
Safety Glasses		Eraser
	П	30cm Ruler

**Calculators

Calculators are an essential item for all students studying Mathematics and Science at high school. It is requested that parents or carers purchase the recommended Abacus SX-II MATRIX Scientific Calculator; this can be purchased online – refer to the BLUE flyer attached or ask our office staff for an order form.

Parents are asked to ensure ALL PERSONAL ITEMS are clearly marked with the student's name.



Uniforms - Dress Code

Harvey Senior High School dress requirements for students were developed by the School Board in consultation with students, parents and staff of the school. These dress requirements cover the range of study, training and work options in which students engage.

Where there are difficulties in complying with the school's uniform and dress code requirements, support and assistance is available through Student Services.

The Principal may grant exemptions and sanctions as provided in Regulations 35 and 36 of the *School Education Act* 1999 and according to processes approved by the School Board as part of the school's dress requirements.

The wearing of denim is prohibited.

Purpose

Harvey Senior High School's dress requirements are tangible evidence of the standards expected of students. The dress requirements play an important role in promoting a positive image of the school and creating a sense of identity among students.

The benefits of dress requirements include: promoting safety of students through easier identification; keeping costs of clothing within reasonable limits for parents; and assisting students to learn the importance of appropriate presentation. Being suitably groomed is part of the process by which students learn to engage with employers and the community.

Acceptable Uniform Items

Navy Blue Shorts
Navy Blue Pants
Navy Blue Skirt
School Tracksuit
School Polo Shirts
School Hoodies
Covered Shoes
Leaver's Jacket/Jumper (Yr 12 Only)





Student Council

Students elected as **Student Councillors** will be required to represent the school in black pants, white collared shirt, school blazer and closed-in black shoes.

H.Y.P.E

There is an expectation that students enrolled in this course will purchase and wear the **H.Y.P.E** uniform. Students may be withdrawn from participating if not in uniform.

General Requirements with the Standard Uniform

- Presentation: Neat and clean uniform is expected.
- Shorts/Skirts length should be at or below tips of fingertips with hands by your side.
- Garments worn underneath the uniform, are to be white or the school uniform colours (Navy blue, or bottle green). Leggings, tights, and stockings may only be worn under the uniform and must be skin colour or blue.
- Footwear: Covered shoes of a Work, Health and Safety standard.
- Jewellery/Makeup: Must be kept to a minimum and at WHS standard.
- ➤ <u>Hair:</u> For health and safety reasons in some practical subjects, shoulder length hair should be tied up.
- Hats: Are highly recommended when outdoors. They must not display inappropriate logos or messages.
- Pants, shorts, hoodies no logos.
- All uniform items should be clearly marked with a student's name.



Financial Information



Contributions and Charges

The following information is provided to clarify the contributions and charges structure for parents. We wish to assure parents that our efforts have been directed towards keeping costs as low and as equitable as possible and in accordance with the Education Act Regulations.

The 2026 Charges and Voluntary Contributions statements for each year level provide details on how the voluntary contribution amounts are allocated to learning areas from Year 7 to Year 10, as well as the compulsory charge for elective courses. The Year 11 and 12 course is considered post compulsory as students can choose to attend TAFE, obtain employment or an apprenticeship, and therefore all charges are compulsory under the Education Act Regulations.

Information on maximum possible costs for other optional activities such as excursions and camps that students may choose to participate in has also been provided.

Where do contributions and charges go?

Some examples include: ingredients in home economics, transport, photographic supplies, art materials, timber, metals and consumable tools, external instructors, consumable sporting equipment, textbooks, etc.

A Compassionate View

This school is only too aware that the payment of school contributions and charges can be a burden for some families. Part payments, deferred payments and credit card debits are all available to support parents experiencing difficulties. However, we do need to talk to you about this. Ignoring accounts and reminders is unhelpful to all parties. The school is also keen to assist parents in selecting options that they can afford. To this end subject charges will always be available to parents prior to selection of subjects.

Contributions and Charges consist of three components:

1. Voluntary Contributions

Harvey Senior High School is requesting a voluntary contribution of \$235 for each Year 7 to 10 student towards the cost of materials, resources, photocopying costs, textbooks and facilities used by students in their educational program. These contributions will make a significant contribution to the provision of educational resources used to deliver high quality educational programs.

We believe that the best way to provide quality education is through the provision of modern texts and equipment for students. Declining payments of voluntary contributions may result in a poorer standard of educational materials for your child. Therefore, we urge you to pay this portion to enable the school to provide your child with the education we believe they deserve to create their futures.

We also encourage you to begin making plans now, so that you are able to pay your Voluntary Contributions and Compulsory Charges prior to the end of Term One. However, we are aware that this can be a burden for some families, and it is possible to negotiate a **payment plan**. In order to arrange this, please contact our Administration on 9782 3800.

2. Compulsory Charges

- (a) Year 9 and 10 elective courses may attract a compulsory charge. Year 11 and 12 course charges are considered compulsory under the Education Act Regulations. There is no maximum charge for these courses, however the school will keep costs to a minimum.
- (b) Extra Cost Optional Activities are activities which address broad learning outcomes and for which there is an extra compulsory cost e.g., excursions, camps, carnivals, social events etc. Maximum possible costs for these are listed at the back of this handbook. Parents are required to pay only if students choose to participate in these activities. These charges will be requested throughout the year as the activities arise.
- (c) External Courses Year 11 and 12
 - Charges relating to external courses delivered or auspiced by a Registered Training Organisation (RTO) or external provider are payable directly to Harvey Senior High School.
 - A 25% deposit is payable at time of enrolment (by 30 November), further 25% installment payable by 31 March. If payment is not received by the due date students will be withdrawn from course.

Depending on the chosen industry, students may also be required to purchase a uniform, protective equipment, textbooks and trade equipment/tools.

• Successful applicants will be advised of the costs associated with each program, together with letters of offer prior to the commencement of tuition.

3. Other Costs

- (a) Personal Items which the students require to participate in an elective course such as safety glasses, stationery, calculators, etc. These items can be purchased from any supplier.
- (b) General Optional Items which students may choose to use or purchase but are not considered essential to the educational program.

Debt Collection

Principals may engage the services of a debt collection agency if all reasonably practicable steps taken to recover charges or fees have been exhausted, including all alternative methods to secure payment.

Malicious Damage

Parents/Carers will be invoiced and deemed responsible to pay for damages, incurred by their child, which were motivated by spite or malice with the intention of causing property damage. For example: holes kicked or punched in walls and doors, graffiti, doors knocked off their hinges, damage to computers and other school property.

Payment Options

Parents/carers will be issued with a 2026 Charges & Contributions statement in Term 4, 2025 advising estimated charges and voluntary contributions payable for each student.

Payment may be made by any of the following methods:

- Direct Deposit: details listed on your child's statement
- In person by cheque, cash or EFTPOS.
- Telephone credit card payment by phoning 9782 3800

Payment of compulsory charges is due by 31 March 2026.

Please contact our office on 9782 3800 if you wish to discuss payment options or set up a payment plan.

Refund Policy

Our School Board has endorsed a "No Refund" policy for payments, including deposits for camps, excursions and other optional activities, where costs are not recoverable by the school.

In the event that parents are able to provide medical or other legitimate evidence for their child not attending an event, they may apply to the school for a refund. In circumstances where a refund is approved by the Principal or delegate, payment will be made via EFT into your nominated bank account. Refunds less than \$30 will be credited to the student's account and used to offset other costs as directed by parents.

Secondary Assistance Scheme

The Western Australian Department of Education provides an allowance to assist eligible families with secondary schooling costs. To be eligible for the allowance the parent/guardian must hold a Centrelink Health Care Card or Pensioner Concession Card or Veterans' Affairs Pensioner Concession Card.

The Secondary Assistance Scheme consists of two components:

- \$115 Clothing Allowance paid directly to the parent/guardian unless indicated on the application form that you wish it to be paid to the school. If payment to the parent/guardian is requested, the payment will be deposited into the parent/guardian bank account. It can take between 8 to 12 weeks to receive this payment.
- \$235 Educational Program Allowance paid directly to the school. The Education Program Allowance (EPA) will be paid directly to the school and in the first instance, will be applied towards education program charges. If the education program charges are less than \$235, the difference will be applied to the voluntary contribution for Years 7 to 10, or as negotiated with the parent/guardian for Years 11 to 12.



Voluntary Approved Requests

The following Voluntary Approved Requests and Other Optional Charges are a 'per student' cost which will appear on student's Contribution and Charges statements. Chaplaincy Our school is privileged to have a Chaplain, as part of its pastoral care team, onsite for a minimum of two days per fortnight. The Chaplain acts as an advocate for students and liaises with parents, staff and external agencies to support positive outcomes. As the Chaplain is not a teacher, some students may feel more comfortable in approaching the Chaplain when they need someone to talk to. \$10.00 It is not Department of Education policy to pay the salaries of Chaplains. Schools contribute to the cost, along with funds raised through parent donations. We would be grateful if you could donate \$10 or any amount you think appropriate to the Chaplaincy Fund as this will assist in maintaining this valuable service. **Technology Contribution** This contribution assists our school to purchase and offer up-to-date ICT equipment for student \$10.00 use. **Library Contribution** This contribution is to assist our school with keeping up-to-date books, magazines, games and \$10.00 other resources for students to use. **P&C Donation** The Parents & Citizens committee is made up of parents, run on a voluntary basis, who help the \$5.00 school by fundraising much needed funds to purchase items not outlined in the School's Budget requirements. A donation of \$5 or any amount you think appropriate would be appreciated.

Voluntary Contributions and Charges by Year Level

Year 7 Voluntary Contributions

Course	Voluntary Contribution	Compulsory Charge
English	14.00	NA
Mathematics	14.00	NA
Science	31.00	NA
Humanities and Social Sciences:	14.00	NA
Health and Physical Education	20.00	NA
*Elective Taster Subjects	142.00	NA
*Students will participate in a selection of the following subjects throughout Year 7: Japanese, Environmental Studies. Media, Performing Arts, Visual Arts, Woodwork, Metalwork, Home Economics and Engineering Technologies (E.T.)		
Voluntary Contribution	235.00	NA 🕠

Maximum Voluntary Contribution will **not** exceed \$235.00

Year 8 Voluntary Contributions

Course	Voluntary Contribution	Compulsory Charge
English	14.00	NA
Mathematics	14.00	NA
Science	31.00	NA
Humanities and Social Sciences:	14.00	NA
Health and Physical Education	20.00	NA
*Elective Taster Subjects	142.00	NA
*Students will participate in a selection of the following subjects throughout Year 8: Japanese, Media, Performing Arts, Visual Arts, Woodwork, Metalwork, Home Economics and Engineering Technologies (E.T.)		
Voluntary Contribution	235.00	NA

Maximum Voluntary Contribution will **not** exceed \$235.00











Year 9 Voluntary Contributions and Compulsory Charges

Course	Year or Semester	Voluntary Contribution	Compulsory Charge
English	Y	14.00	NA
Mathematics	Y	14.00	NA
Science	Y	31.00	NA
Humanities and Social Sciences	Y	14.00	NA
Health and Physical Education	Y	20.00	NA
Students will select and participate in a variety The Arts Electives	of courses below – 3 µ	per semester.	
	0	- 3 per semester.	nil
Visual Arts			
Performing Arts - Music			nil
Media	S		nil
Technologies Electives	Y 14.00 Y 14.00 Y 31.00 Y 14.00 Y 20.00 Y 20.00 Fiety of courses below – 3 per semester. S S S S S S S S S S S S S S S S S S		
Engineering Technologies (E.T.)	S	¢440.00	10.00
Food Specialisation	S	\$142.00	15.00
Metalwork	S		30.00
Woodwork	S		30.00
Health and Physical Education Electives			
H.Y.P.E. – Specialist PE	S		20.00
Physical Recreation	S		nil

Maximum Voluntary Contribution will **not** exceed \$235.00

Year 10 Voluntary Contributions and Compulsory Charges

Course	Year or Semester	Voluntary Contribution	Compulsory Charge
English	Υ	14.00	NA
Mathematics	Υ	14.00	NA
Science	Υ	31.00	NA
Humanities and Social Sciences	Y	14.00	NA
Health and Physical Education	Y	20.00	NA
Students will select and participate in a variety of	f courses below – 3	per semester.	
The Arts Electives			
Media	S		nil
Performing Arts - Music	S		nil
Photography	S		10.00
Visual Arts	S		nil
Technologies Electives			
Engineering Technologies (E.T.)	S	\$142.00	10.00
Food Specialisation	S	\$142.00	15.00
Metalwork	S		35.00
Woodwork	S		35.00
Health and Physical Education Electives			
H.Y.P.E Specialist PE	S		20.00
Outdoor Education	S	14.00 20.00 3 per semester.	30.00
Physical Recreation	S		nil
Engagement Program (select students only)			
SSEP	Y	235.00	

Maximum Voluntary Contribution will **not** exceed \$235.00

Year 11 Compulsory Charges

Learning Area		Course	Compulsory Charge
English	GEENG	English General	50.00
Mathematics	GEMAE	Mathematics Essentials	50.00
Science	GEHBY	Human Biology General	50.00
Humanities and Social Sciences	GECAE	Careers and Employability General	35.00
Health and Physical Education	GEOED	Outdoor Education General	210.00
	GEPES	Physical Education Studies General	100.00
Senior School Engagement Program	SSEP	Senior School Engagement Program inc Cert II	355.00
The Arts	GEMPA	Media Production and Analysis General	11.0
	GEVAR	Visual Arts General	90.00
Technologies	GEDESP	Photography	25.0
_	GEFST	Food Science and Technology General	150.00
	GEMDTM	Materials, Design and Technology: Metals General	150.0
	GEMDTW	Materials, Design and Technology: Wood General	155.0
Uni Prep	11UNIP	Uni Prep	50.0
Workplace Learning	ADWPL	Workplace Learning	50.00
Year 11 External Course Charges			
Certificate Courses including, but not limited to: Bunbury Regional Trade Training Centre (BRTTC) and Other Certificate Courses through external RTOs	Course cost is required to p textbooks. A 25% deposinstallment pay	e course delivered or auspiced by an external RTO. is dependent on the certificate. Students may be purchase a uniform, protective equipment and it is payable by 30 November 2025, further 25% yable by 31 March 2026. If payment is not received e students will be withdrawn from course.	\$500 to \$6,000

Year 12 Compulsory Charges

Learning Area		Course	Compulsor Charge	
English	GTENG	English General	50.00	
Mathematics	GTMAE	Mathematics Essentials	50.00	
Science	GTHBY	Human Biology General	40.00	
Humanities and Social Sciences	GTCAE	Careers and Employability General	35.00	
Health and Physical Education	GTOED	Outdoor Education General	190.00	
	GTPES	Physical Education Studies General	100.00	
Senior School Engagement Program	SSEP	Senior School Engagement Program inc Cert II	355.00	
The Arts	GTMPA	Media Production and Analysis General	11.00	
	GTVAR	Visual Arts General	100.00	
Technologies	GTDESP	Photography	25.00	
	GTFST	Food Science and Technology General	145.00	
	GTMDTM	Materials, Design and Technology: Metals General	150.00	
	GTMDTW	Materials, Design and Technology: Wood General	155.00	
Uni Prep	12UNIP	Uni Prep	50.00	
Workplace Learning	ADWPL	Workplace Learning	50.00	
Year 12 External Course Charges				
Certificate Courses including, but not limited to: Bunbury Regional Trade Training Centre (BRTTC) and Other Certificate Courses through external RTOs	Fee for service course delivered or auspiced by an external RTO. Course cost is dependent on the certificate. Students may be required to purchase a uniform, protective equipment and textbooks. A 25% deposit is payable by 30 November 2025, further 25% installment payable by 31 March 2026. If payment is not received by the due date students will be withdrawn from course.			

Extra Cost Optional Components - Year 7 to 12 Compulsory charges apply only where students participate in these activities.

Learning Area	Yr 7	Yr 8	Yr 9	Yr 10	Yr 11	Yr 1
English						
Excursions / Incursions and Competitions	150	150	150	150	150	150
Mathematics						
Excursions / Incursions and Competitions	150	150	150	150	150	150
Science						
Excursions / Incursions and Competitions	150	150	150	150	150	150
Humanities and Social Sciences						
Excursions / Incursions and Competitions	150	150	150	150	150	150
Languages						
Excursions / Incursions and Competitions	150	150	150	150		
International tour to Japan	5000	5000	5000	5000		
Health and Physical Education						
Excursions / Incursions / Carnivals / Competitions	140	140	140	140	110	110
Country Week including uniform and bag		750	750	750	750	750
SSEP						
Excursions / Incursions and Competitions				150	150	150
The Arts						
Excursions / Incursions and Competitions	150	150	150	150	150	150
Technologies						
Excursions / Incursions and Competitions	150	150	150	150	150	150
General						
Career Development Excursions / Incursions and Opportunities	50	50	800	800	800	800
Good Standing Events	150	150	150	150	150	150
Other Micro Credentials eg White Card, RSA				700	700	700
Printing Charge (\$20 provides credit for 200 copies)	40	40	40	40	40	40
Provide First Aid - HLTAID003				170	170	170
School Ball					150	150
School Magazine	25	25	25	25	25	25
Special Events	150	150	150	150	150	150
Year 12 Graduation Sashes						25















